



POHNPEI STATE GOVERNMENT

Division of Personnel, Labor & Manpower Development

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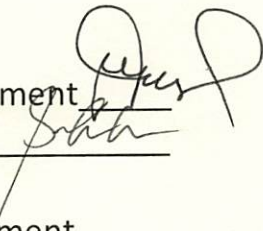
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OFFICE OF THE CHIEF

Feb. 28, 2025

TO: All Department/Office/ Agency Heads

From: Personnel Labor and Manpower Development

Thru: Hon. Sihna N. Lawrence, DOTA Director 

Sub: Two (2) Required Documents for Employment

Dear All Directors, Administrators, Executive Directors:

Ai tungoal wahu. The office of the Pohnpei State Personnel encounter issues where the Date of Birth and the Social Security Number kept in the data system or the files, do not match what is in the actual birth certificate or the Social Security Card of some Pohnpei State Government Employee.

Therefore, **effective today, Feb. 28, 2025**, the office of the State Personnel will require these two documents to be submitted to the office as part of the Appointment procedure.

1. Copy of the Birth Certificate
2. Copy of the Social Security Card

Kalahngan oh wahu.